



NETARHAT VIDYALAYA SAMITI, NETARHAT
Advertisement No : Net Appointment– Regular -02/2013

Netarhat Vidyalaya Samiti, has been registered under the societies Registration Act 1860 vide Registration no. 688/2009-10 as an Autonomous Institution with an objective of promotion of Excellence and imparting quality education through Netarhat Vidyalaya (An Educational Institution owned by the Government of Jharkhand) besides undertaking pedagogical innovation, development of teaching aids and conduct of trainings etc. Applications are invited for recruitment against the following posts in the prescribed format from suitable candidates. The recruitment will be done as per norms and processes laid down in the Gazette(Extraordinary issue) No. 57 dated 6th February 2012 published by the Govt. of Jharkhand, Ranchi. However, complete and detailed information regarding age, qualification, experience, reservation, special pay, allowances and all other details are available on our school's website www.netarhatvidyalaya.com

Details of Vacancies

S. No.	Name of the post	No. of Vacancies				Pay Scale	Grade Pay	Special Pay
		UR	ST	SC	Total			
1	Instructor- 1. Metal Work - 1 2. P.T.I -2 3. Agriculture -1	01	02	01	04	9300-34800	4200	20% of the Basic Pay
2	Correspondence Clerk	00	01	01	02	5200-20200	1900	20% of the Basic Pay
3	Accounts Clerk	00	01	00	01	5200-20200	1900	20% of the Basic Pay
4	Laboratory Assistant	01	00	00	01	9300-34800	4200	20% of the Basic Pay
5	Nurse 'A' Grade /Matron	01	00	00	01	9300-34800	4200	20% of the Basic Pay
6	Steno-Typist cum Computer Operator	01	00	00	01	5200-20200	1900	20% of the Basic Pay
7	Laboratory Storekeeper	02	01	00	03	5200-20200	2400	20% of the Basic Pay
8	Storekeeper	01	00	00	01	5200-20200	1900	20% of the Basic Pay
9	Driver	02	00	01	03	5200-20200	1900	20% of the Basic Pay

Educational Qualification:-

Post	Education Qualification	Experience	Desirable
1. Instructor-Metal Works/P.T./Agriculture	Diploma/Degree in respective subjects or equivalent from recognized Institute /University	Having at least 2 years of experience	(i) Proficiency to communicate in Hindi and English (ii) Keen interest in Game & Sports. (iii) For P.T.I post preference will be given to those

			having additional degree diploma in Yoga from a recognised institute /University
2.Laboratory Assistant (Biology)	B.Sc Honors (Botany/Zoology) with 50% marks from a University recognized by UGC		(i)Proficiency to communicate in Hindi and English (ii) Working Knowledge in Computers.
3. Correspondence Clerk	Graduate from a University recognized by UGC with at least 45 % marks.	Must possess working knowledge of popular office software and Internet	Ability to work on Computers and proficient to Communicate in English and Hindi language.
4. Accounts Clerk	B.Com from a recognized university with at least 45 % marks	Must possess working knowledge of popular office software and Internet	Ability to work on Computers and proficient to Communicate in English and Hindi language.
5. Nurse 'A' Grade/matron	a) Matriculation from a recognized Board b) Certificate in General Nursing and Midwifery from a Govt. recognized Institution. c) Should be registered "A" Grade Nurse & Midwifery with State Nursing Council.		a) Should have Kind nature to service for children. b) Ability to work on Computers and proficient to Communicate in English and Hindi language
6. Steno-Typist cum Computer Operator	a) A Graduate with a University recognized by the UGC with at least 45 % marks. b) Must possess working knowledge of popular office software and Internet c) Certified from recognized Institute with Capacity of computer typing speed 30 and 40 words per minute both in Hindi and English respectively		Ability to work on Computers and proficient to Communicate in English and Hindi language
7. Laboratory Storekeeper	I.Sc / Plus 2 Science From a recognized Council / Board		Ability to work on Computers and proficient to Communicate in English and Hindi language
8. Storekeeper	I.A / I.Sc from a recognized Council / Board		Ability to work on Computers and proficient to Communicate in

			English and Hindi language
09. Driver	Matriculation with valid driving License for both Light & Heavy vehicles having at 3 years of driving experience.	3 years of driving experience.	

Age: Age on 1st January 2013

Category	Year
General	35
ST/SC	40

Children Education Assistance – Wards own (Son/Daughter) of regular staffs of all categories shall be eligible for free education in Netarhat Residential School as a day-scholar.

Special Pay- Regular staff of all categories shall be paid 20 % of the basic salary as special pay.

Accommodation- Free accommodation facility will be provided to all regular staff.

Reservation- Reservation will be applicable in accordance with the prevailing Laws/Rules and Procedure laid down by the Govt. of Jharkhand for state services.

Probation

Every employee shall on initial appointment be on probation for a period of one year from the date of his/her joining the duty. Services of an employees will be guided as per Samiti Rules and Regulations laid down in the gazette No. 57 dated 16th February 2012.(Extra ordinary issue) of the Government of Jharkhand.

How to Apply – Application, downloaded or neatly typed on the A-4 size paper in the prescribed format duly supported with certified/attested copies of certificates and complete in all respects giving specific information regarding eligibility conditions, should reach the office of the Principal, Netarhat Residential School, Netarhat. P.O- Netarhat, Distt- Latehar, Via- Gumla, Jharkhand Pin-835218 by registered Post/Speed Post/General post/Courier on any working day between 10.00A.M to 5.00 PM. Incomplete application or those received after due date will not be entertained. The candidates, already in service, should apply through proper channel. Name of Post applied for must be superscribed on the envelope containing the application materials. The last date of receipt of application is 19.08.2013.Complete information regarding vacancy/appointment is available on our school website www.netarhatvidyalaya.com

Important Note- (i) Employees appointed on Contract/Daily Wages basis in Netarhat Residential School on or before 15.12.2009 and still rendering satisfactory service will be eligible for applying for the advertised posts and they will be given one time relaxation from upper age limit. Their teaching / other experience in Netarhat Residential School will be counted as required teaching / other experience in terms of qualification laid down for appointment as Teacher / Instructor (Prashikshak) etc.

(ii) All things being equal, preference will be given to those who are residents of Jharkhand. To claim preference under this clause Residential Certificates under “RC” issued by competent authority of government of Jharkhand must be enclosed along with the application form.

Principal cum Member Secretary
Netarhat Vidyalaya Samiti
Netarhat

13. Details of Employment/Experience, Starting from the most recent

Name of organisation	Post held	From	To	Total (Years & Months)	Total Monthly emoluments	Adhoc/Temp/ Permanent	Nature of Duties

15 Do you possess the Essential Qualification and Experience as on Closing Date of Receipt of application

(Tick Mark in the box)

Yes

No

16 Attach separate sheet elaborating desirable qualifications. Testimonials, if that regard should be attached and enumerated below.

17 List of documents attached with the application form (only duly attested copies of relevant certificates)

1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

18 Declaration:

- (a) I hereby certify that all statements made in this application are true. Complete and correct to the best of my knowledge and belief and have filled in my own handwriting.
- (b) I have also enclosed duly attested and legible copies of all relevant documents /certificates.
- (c) I understand that in the event of information being found false or detected incorrect or incomplete at any stage or any ineligibility being detected , my candidature/selection/is liable to be cancelled/terminated automatically without any notice to me in addition to any other action that may be taken against me.

Date :

Place :

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Signature of the Candidate

Note : All the signatures done on the application Form should be in running script (Not in BLOLK LETTERS) and in the same language and style.