



NETARHAT VIDYALAYA SAMITI
NETARHAT

Advertisement No.: Net -Appointment-Regular- 01/2015
Application for appointment of Teachers, Medical officer and Bursar

NetarhatVidyalayaSamiti, hereinafter referred as Samiti, registered Under the Societies Registration Act 1860 vide registration no. 688/2009-10 as an Autonomous institution with an objective of imparting quality education through NetarhatVidyalaya (an eminent and prestigious educational institute owned by the Government of Jharkhand) undertaking pedagogical innovations, development of teaching aids and conduct of trainings etc. intends to recruit under mentioned personnel on regular basis as per norms and processes laid down in the Gazette (Extraordinary issue) No. – 57 dated 6th February 2012 published by the Govt. of Jharkhand, Ranchi. The details are given below.

Details of Vacancy

S. No.	Name of the Post	No. of Vacancies	Pay Scale	Grade Pay	Special Pay
01.	Teacher	07 (Un-reserved-1, Scheduled Tribe-5, Scheduled Caste-1)	PB-III (Rs. 15600- 39100)	5400	20% of Basic Pay
02.	Medical Officer	01 (Un-reserved)	PB-II (Rs. 9300-34800)	5400	20% of Basic Pay
03.	Bursar	01 (Un-reserved)	PB-II (Rs. 9300-34800)	4200	20% of the Basic Pay

Special Pay- Regular staff of all categories shall be paid 20 % of the basic + grade pay as special pay.

Children Education Assistance – Own wards up to 3 Children (Son/Daughter) of regular staff of all categories shall be eligible for free education in Netarhat Residential School as a day-scholar.

Accommodation- Free well furnished accommodation will be provided to all regular staff.

House Master's Allowance-

1. Free boarding would be provided to a family up to 3 persons who would be appointed as house masters provided they have to take the food with the children at fixed time.
2. Rs 1000/- would be paid as house master's allowance who would be appointed as house masters in the houses of the school.
3. Rs 1000/- would be paid to the Kitchen In Charges , the wives of the concerned house masters if given the responsibility of Kitchen In Charges.

Roster-wise Posts available for Recruitment of Teachers:-

Backlog Vacancy:-

Un Reserved- 01,
Scheduled Tribe-05,
Scheduled Caste- 01,

Total No. of Post – 07 (Seven)

Subject-wise posts available for recruitment:

English – 03 Mathematics – 02
Chemistry – 01 Physics – 01

Age as on 01.01.2015

Categories	Teachers	Medical Officer	Bursar
General	40 years	35 years	35 years
Backward Class and Most Backward Class	42 years	37 years	37 years
Women(General / Backward Class /Most Backward Class)	43 years	38 years	38 years
Scheduled Caste and Scheduled Tribe (Men / Women)	45 years	40 years	40 years

Physically handicapped candidates of all the categories' would be provided an age relaxation of 5 years for respective posts.

Age of Superannuation:

Teachers- 60 Years

Medical officer- 65 Years

Bursar- 60 Years

Education Qualification and Eligibility:

S. No.	Name of the Post	No. of Posts	Academic Qualification (Mandatory)	Desirable/Duties
01.	Teacher (English)	03	A.(i). Graduate Honours with at least 50% marks and Master's Degree with at least 55% marks in relevant subject from a university recognized by U.G.C. (Graduation with Honours and Master's Degree both must be in relevant subject.) (ii) (a) B.Ed. from any institution recognized by NCTE. OR (b) Degree in teaching from the Central institute of English and Foreign Languages, Hyderabad for English Teacher. OR (c) Two years integrated M.Sc. Ed. in relevant subject from Regional college of Education, NCERT for science teacher in Physics/Chemistry/Biology/Mathematics. OR (d) Three years Teaching Experience of Senior Secondary / Plus 2 residential school provided he/she gets Degree in Education from an institution recognized by NCTE within a period of three years from the date of his/her joining the school. OR (e) Graduate Honors with at least 50% marks and Master's Degree with at least	a. Should have keen interest in sports, extracurricular activities for all round development of students. b. Should be acquainted with modern teaching aids including computer application. c. Teaching experience in Senior Secondary/Plus 2 Residential School. d. Besides one main Subject, a teacher will have to teach one more subject (up to secondary level) if required.
02.	Teacher (Mathematics)	02		
03.	Teacher (Physics)	01		
04.	Teacher (Chemistry)	01		

			<p>60% marks in relevant subject provided he/she gets Degree in Education from an institution recognized by NCTE within a period of three years from the date of his/her joining the school.</p> <p>(B)Proficiency in teaching in Hindi and English other than language subjects.</p>	
05.	Medical Officer	01	M.B.B.S. With one year internship from a College/Institute recognized by MCI.	<p>a. Experience as medical practitioner.</p> <p>b. MS/MD Degree from a College/Institute recognized by MCI.</p> <p>c. Medical responsibility of all students and employees of the school across 24 *7</p> <p>d) Had to take care of the students like a father and guardian.</p>
06.	Bursar	01	<p>A. B.Com Honours from a University recognized by the UGC or Certificate of I.C.W.A.I (Inter)</p> <p>B. Must possess a working knowledge of popular office software and internet</p>	<p>a) Act like a superintendent of the office as custodian of all the files.</p> <p>b) Responsible for maintaining proper Stocks and inventories of different functionaries and departments through Purchase and stores.</p> <p>c) Responsible for maintaining Central Stock registers and transfers of stocks to concerned departments by subsidiary stock register.</p> <p>d) Supervises the entry of supplies in the stock register, certifying and scrutinizing the invoices before the payment of the invoices.</p> <p>e) Physical Verification of the School property.</p> <p>f) Maintenance of</p>

				Infrastructure of the school e.g. School campus, school building, ashrams, residential quarters, furniture, office equipments, workshop, lavatories, play grounds, school garden and other properties.
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Application fee:

General Category- Rs 250/-

SC, ST and OBC- Free of Cost.

Candidates (For all posts) who would be applying under General category have to submit a Demand draft of Rs 250/- in favour of the Principal, Netarhat Vidyalaya Samiti, payable at Netarhat.

Reservation:

Reservation will be applicable in accordance with the prevailing Laws/ Rules and Procedure laid down by the Govt. of Jharkhand for state services. Subject-wise reservation for teachers will not be adhered to; rather it will be applicable on over-all available vacancies.

Probation:

a. Every employee shall be on probation for a period of one year from the date of his / her joining the duty.

b. Services of an employee during probation may be terminated by the Executive Committee/Principal without assigning any reason by giving one month's prior notice in writing or one month's salary including all allowances. Such termination may be on the ground of unsuitability for the job on discovery of facts not disclosed earlier but detrimental to performance of duty including criminal antecedents, or any other sufficient cause.

c. If the employee desires to be relieved during the period of probation, it will be necessary for him to give one month's prior notice in writing or one month's salary including all allowances.

Confirmation:

a. If the work and conduct of an employee during the period of probation are found to be satisfactory, he / she will become eligible for confirmation on the expiry of the period of probation.

b. The employee shall be informed of his confirmation within 3 months of the completion of probation period.

No Person shall be appointed as Teacher, Medical Officer and Bursar unless he is declared medically fit by the Medical Board duly constituted by the Executive Committee and other staff by a Civil Surgeon of Jharkhand State Govt.

The Executive Committee of Netarhat Vidyalaya Samiti reserves the right to:-

a. Change/Cancel/amend the appointment process of any or all the advertised posts at any time without assigning any reason and no claim will be admissible against this.

b. Select the candidates for above posts based on the qualifications, experience, if any, and performance in written test, GD, Interview or any test if required.

c. Reject incomplete / unsigned applications and applications without certified / attested copies of requisite certificates.

d. Mere fulfillment of qualifications and experience requirements does not entitle candidates to be called for interview.

e. Hold written test, professional test, Group discussion, Interview and any kind of test for selection of the personnel for the said posts.

How to apply- Applications, neatly typed on the A-4 size on the prescribed Performa duly supported with the certified / self attested copies of certificate and complete in all respects giving specific information in reference to the eligibility conditions, should reach the office of **The Principal, Netarhat Residential School, P.O. – Netarhat, Via – Gumla, Dist – Latehar (Jharkhand) – 835218 by Registered Post/Speed Post/Simple Post/Courier on or before 31.01.2015 till 5 p.m.** Incomplete applications or those received after 31.01.2015 will not be entertained. The candidates who are already in service should apply through proper channel. The forwarding authority of such application shall send the attested copies of Annual Confidential Reports of the applicant for the last five years along with the application. A certificate to the effect that no disciplinary proceeding/vigilance cases/judicial proceedings are contemplated/pending against the candidate should be given in the forwarding letter. Name of post applied for must be super scribed on the Envelope containing the application materials. **The last date of receipt of application is 31.01. 2015. The post applied for and advertisement no. should be clearly mentioned on the envelope.**

Sd/
(Bimalanshu Shekhar Mallik)
Principal-cum- Member Secretary
NetarhatVidyalayaSamiti
Netarhat